

Keinton Mandeville Parish Council

I hereby give you notice of a meeting of the above-named Parish Council, to be held on
Tuesday December 6 2022 at 1930 at Keinton Mandeville Village Hall
 All members of the council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out hereunder:

Kaye Elston

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 Kaye Elston , Clerk 29.11.2022

Public session will take place at 7.30pm, prior to the formal council meeting.

1.0	Apologies.																
2.0	Declarations																
3.0	Minutes of last meeting: 01.11.2022 <ul style="list-style-type: none"> • Agree the minutes as a true and correct record of the meeting held. 																
4.0	Actions and Minutes arising <ul style="list-style-type: none"> • Review actions at the end of the minutes 01.11.2022 																
5.0	Planning. Consider the following applications and make recommendations to the planning officer: <ul style="list-style-type: none"> • 22/02956 Land behind Splinters Church Lane, Keinton Mandeville, Somerton TA11 6FX – Discharge of condition No 9 (Badger Survey) of Planning application 20/01473/573 Church View, Church Lane, Keinton Mandeville TA11 6FX. Decision date 01.11.2022 and Determination deadline 15.12.2022. Discharge of Condition No. 9 (Badger Survey) of Planning Application 20/01473/573. - Land Behind Splinters Church Lane Keinton Mandeville Somerton Somerset TA11 6FX • 22/02957/DOC1 Land behind Splinters Church Lane. Keinton Mandeville, Somerton TA11 6FX – Discharge of condition No 9 (Badger Survey) of Planning application 21/03654/573A Church View, Church Lane, Keinton Mandeville TA11 6FX. Decision date 01.11.2022 and Determination deadline 15.12.2022. Discharge of Condition No. 9 (Badger Survey) of Planning Application 21/03654/573A. - Land Behind Splinters Church Lane Keinton Mandeville Somerton Somerset TA11 6FX • 22/03044/HOU Bay Tree Cottage, Queen Street, Keinton Mandeville, Somerton TA11 6EG – The conversion of detached garage into accommodation ancillary to the enjoyment of the main dwellinghouse. Determination Deadline 20.12.2022. The conversion of detached garage into accommodation ancillary to the enjoyment of the main dwellinghouse. - Bay Tree Cottage Queen Street Keinton Mandeville Somerton Somerset TA11 6EG • 22/02974/DOC1 Coombe Hill Farm, Coombe Lane, Keinton Mandeville, Somerton, Somerset TA11 6DG – Discharge of condition No 4 (Bat Box) of planning application 22/00060/HOU. Determination Date 16.12.2022. Discharge of Condition No. 4 (Bat Box) of Planning Application 22/00060/HOU. - Coombe Hill Farm Coombe Hill Lane Keinton Mandeville Somerton Somerset TA11 6DG 																
5.1	Determination of Planning. Receive the following notices:																
5.2	Other planning matters. Neighbourhood Plan Project Plan – updates (TR) Feedback from NHP launch meeting on 06.11.2022 (TR) Receive update on proposed use of consultant Philip Hanson for Village Landscape Assessment and agree any actions arising Consider in principle agreement to fund field survey aspects of SHOCK report where there is overlap with above																
6.0	Environment Champion Update.																
7.0	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 35%;">Finance and Payments (RFO – Clerk)</td> <td></td> </tr> <tr> <td>Payments</td> <td></td> </tr> <tr> <td>Clerk salary</td> <td>TBC at January meeting</td> </tr> <tr> <td>Paul Williams (201189)</td> <td>£195.02</td> </tr> <tr> <td>Play UK Playgrounds Ltd (201190)</td> <td>£4824.00</td> </tr> <tr> <td>The Play Inspection Co Ltd (201191)</td> <td>£390.00</td> </tr> <tr> <td>Somerset Tree Surgeons and Landscapers (201192)</td> <td>£480.00</td> </tr> <tr> <td>S. Graham (201193)</td> <td>£8.00</td> </tr> </table>	Finance and Payments (RFO – Clerk)		Payments		Clerk salary	TBC at January meeting	Paul Williams (201189)	£195.02	Play UK Playgrounds Ltd (201190)	£4824.00	The Play Inspection Co Ltd (201191)	£390.00	Somerset Tree Surgeons and Landscapers (201192)	£480.00	S. Graham (201193)	£8.00
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7.1	Receipts: None
7.2	Review of Accounts. Presentation of summary of accounts, bank reconciliation and budget to be considered, agreed, and signed by Councillors
7.3	Other finance matter <ul style="list-style-type: none"> • Proposal for PAYE arrangements – external contract • Clerk contract – approval • Change of address for bank statements - update
7.4	Grant requests. Receive the following grant requests: Netball club – update
8.0	Highways. Consider the following and agree any actions arising Update / Items to report <ul style="list-style-type: none"> • A39 Night Closure 21 November- 2 Dec – update • Request for Drainage Report – a request has been made for the parish council to commission a village-wide drainage report. This needs to be considered for the proposed development at Church Street or the plot next to Gifford House. SSDC have requested a report in this area as well. • Concerns in relation to public footpath as it provides ‘step through access’ and this may not be compliant in terms of access for public footpath (TI and TR) • Traffic / Highways Consultant update Speed Indicator Device Report <ul style="list-style-type: none"> • Report sent to clerk on 10.11.2022 which provides data between 19.10.2022 and 09.11.2022. Total vehicles 13 408 which is an average of 638 per day (previously 709). Average speed was 22.9mph and the top speed was 40mph. There were 219 vehicles travelling between 30 and 35 mph and 5 vehicles travelling between 35 and 40 mph. Both of these figures show a small reduction from the previous data. Community Speedwatch Report (CC) - update
9.0	Parish Paths. Update / items to report. Proposal for village heritage trail update (TR)
10.0	Play Areas. Happy Tracks / Skatepark <ul style="list-style-type: none"> • New equipment installation update
11.0	Maintenance. <ul style="list-style-type: none"> • Repairs to telephone kiosk completed – invoice received £195.02 • Consider and agree maintenance requirements
12.0	Defibrillator: <ul style="list-style-type: none"> • Consider provision of information sessions for village groups (CC)
13.0	Village Hall Report (CC)
14.0	Correspondence. Receive the following correspondence and agree any actions arising:
14.1	Correspondence. Circulation
15.0	PR. Items for inclusion in the next edition of the Parish Magazine, for the website and social media sites.
16.0	Somerset Emergency Community <ul style="list-style-type: none"> • Request for a contact on the parish council – volunteer required
17.0	LCN Membership. <ul style="list-style-type: none"> • Update and plan for attending going forward
19.0	Future agenda Items
20.0	Any other reports –
21.0	Date of next meeting: 03 January 2023 at 1930